

# QA LEVEL 3 AWARD IN EDUCATION AND TRAINING (RQF)

## Course Overview

The QA Level 3 Award in Education and Training (RQF) is a regulated and nationally recognised qualification, specifically designed to be an introduction to teaching for those who work or would like to work in the further education and skills sector. Over a 5 day period, candidates will build an understanding of the specific roles and responsibilities related to planning, delivering and reviewing inclusive training sessions.

Topics covered include:

- maintaining a safe and supportive learning environment
- ways to create an inclusive teaching and learning environment
- assessing learners and providing constructive and developmental feedback

Successful candidates will leave with the knowledge, understanding and skills required to prepare them for teaching in a wide range of contexts, in environments such as Further Education (FE) Colleges, Local Authorities or independent training.

## What's Covered?

- Roles and responsibilities in education and training
- Ways to maintain a safe and supportive learning environment
- Relationships between teachers and other professionals
- Boundaries between the teaching role and other professionals
- Points of referral to meet the individual needs of learners
- Inclusive teaching, including:
  - Ways to create an inclusive teaching and learning environment
  - Creating an inclusive teaching and learning plan
  - Justifying own selection of teaching and learning approaches, resources and assessment methods in relation to individual learner needs
  - Delivering inclusive teaching and learning to meet individual needs
  - Evaluating the delivery of inclusive teaching and learning including areas for improvement
  - Using teaching and learning approaches to meet learner needs
  - Communicating with learners in a way that meets their needs
- Understanding assessment in education and training
  - Different methods of assessment and how they can be adapted to meet individual learner needs
  - How to involve learners and others in the assessment process
  - The role and use of constructive feedback
  - Record keeping of assessments