



THE **source**

APPRENTICESHIPS  
& TRAINEESHIPS

# KICK START YOUR CAREER WITH A TRAINEESHIP

We are now recruiting for a 12 week pre-apprenticeship/  
employability programme for young unemployed people aged 16 to  
24.

Starts Monday 5th November 2018 and finishes Friday 8th February  
2019 (excludes two weeks at Christmas).

To find out more, come along to The Source on Wednesday 31st  
October 2018 at 10:30am or contact us on 0114 263 5691.

[www.thesourceacademy.co.uk](http://www.thesourceacademy.co.uk)

## Programme content:

### Work placement

You will attend a high quality work placement for approximately eight weeks, usually over three days a week, in your chosen sector of work.

The work placement provides you with the skills and knowledge required. It will improve your CV and employability.

### Training

The programme provides training in employability skills, sector specific training, customer service, and interview techniques. You will also be supported in applying for vacancies.

### Functional Skills

You will have the opportunity to work towards and achieve Level 1 and 2 Functional Skills in maths and English.



## Transport

Buses and trains run to Meadowhall Interchange or the Tinsley South Tram stop.

## Eligibility

- 16 to 18 years – Unemployed (claiming JSA or Universal Credit/not claiming benefits)
- 19 to 24 years – Unemployed and claiming JSA or Universal Credit
- Qualified up to Level 2 only
- Haven't previously completed a Traineeship
- Wanting a job/apprenticeship
- Can commit to full time and unpaid work placement

Full advice and guidance and initial assessment will be given

## FAQs

### Can I still claim my benefits with the Jobcentre?

Yes, benefits will not be affected, but make sure you have informed or discussed with your Advisor.

### Do you cover travel costs?

Yes, during the programme you will be given a weekly pass and daily meal allowance.

### Do I have to pay to attend the programme?

There is no cost for the programme. It is funded by the Skills Funding Agency.

For more information, contact us on 0114 263 5691 or email [helen.lee@thesourceacademy.co.uk](mailto:helen.lee@thesourceacademy.co.uk)

  
**Traineeships**